

**APPLICATION FORM FOR THE GRANT OF "NO OBJECTION CERTIFICATE"
FOR ISSUE/RENEWAL/ENDORSEMENT OF A PASSPORT**

1. Name
2. Designation
3. Purpose of "No Objection Certificate"
4. Name of the Country/time to be visited
5. Full address & occupation of relative abroad, if any
6. Whether the applicant is under bond to serve the ICAR for any specified period.
If so, whether that period has been completed.
If not, the period of the bond may be indicated.
7. Whether there are any dues to be paid by the Officer to Council. If so, is there any security to ensure repayment of the dues and if not, how it is proposed to safeguard the payment of due to Council.
8. When did he/she join the services
9. How has he saved the amount for foreign trip
10. The expenditure involved on the foreign trip
11. How the officer proposed to maintain himself during his stay abroad and how he proposes to meet the expenditure on travel to and fro.

I hereby undertake that:

- i) I will not approach any foreign agency for financial assistance without prior approval of the ICAR.
- ii) I will not enter into any kind of correspondence with any foreign agency except through ICAR.

iii) The permission so granted will not involve any commitment on the part of the ICAR/Govt. of India to release foreign exchange in addition to what I am normally/usually entitled to.

iv) I will not take part in any activity abroad which would contravene the provisions of the CCS (Conduct) Rules, 1964, as amended from time to time and as made applicable to the employee of the ICAR.

v) I will return to duty in ICAR, if the leave is sanctioned and will not ask for any extension of leave.

12. Recommendations of the Head of the Division Stations

Signature & Designation of the applicant

UNDERTAKING TO BE GIVEN BY THE OFFICERS OFFICIALS FOR THE GRANT OF NOC FOR OBTAINING PRIVATE PASSPORT FOR VISITING FOREIGN COUNTRIES ON PRIVATE/ GOVT PURPOSE

1. That I will not approach any foreign agency for financial assistance without prior approval of ICAR.
2. That I will not enter into any kind of correspondence with any foreign agency except through my employer viz. the ICAR.
3. That the permission so granted will not involve any commitment on the part of the ICAR/ Government of India to release foreign exchange to me in addition to what I am normally/usually entitled.
4. That I will not take part in any activity abroad, which would contravene the provisions of the CCS (Conduct) Rules, 1964 as amended from time to time as made applicable to the employees of the ICAR.
5. That there will be no commitment regarding grant of leave to me at the time of my proceeding abroad and such grant of leave will depend upon exigencies of work I will furnish an undertaking that I will return to duty in the ICAR, if the leave is sanctioned to me. Any request for grant of extension of leave to abroad should not ordinarily be entertained and such grant of extension of leave will depend on exigency of work.
6. That No payment of leave salary will be made in foreign exchange.
7. Grant of NOC shall be further subject to such general or specific conditions as the ICAR may impose from time to time.
8. I am to further state that:-
 - i) I am not under bond to serve the ICAR for any specific period/I was under the bond to serve the ICAR for the period from_____ to_____ which has been completed on_____.
 - ii) I have not dues to be paid to the ICAR-CIRC Meerut.
 - iii) A sum of Rs_____ towards_____ and _____ is due towards me for payment to ICAR-CIRC, Meerut which may be safeguarded from my payment of_____.
 - iv) I proposed to maintain myself during my stay abroad and to meet the expenditure of travel to and fro from my own savings.

Signature of the officer/officials Name& Designation